

WELCOME TO THE WORLD OF HEALTHCARE!

We look forward to hosting you on the Lakewood Hospital – NEONI Job Shadowing Day!

Please read the attached page for important details. Please make special note of the fact that you must arrive *no later than 8:00a* to be able to participate in the job shadowing experience – late arrivals negatively impact on the experience of the entire group. Please wear appropriate, yet comfortable clothes (no jeans please!).

In order to offer you the best experience possible, we have chosen a variety of shadowing opportunities for example: the Nursing Units, Radiology, the Pharmacy, the Laboratory, Respiratory Therapy, Physical & Occupational Therapy and the Operating Room, to name a few locations. Shadowing assignments will be made randomly. Feel free to change your assignment with another student, but no other accommodations can be made in this regard.

Our Ambassadors, those who will be mentoring you, have gone through a special training and are experienced in working with high school students – they all enjoy it and many of them have been doing it for the past several years! As our guest, we require that you follow all instructions and maintain a professional attitude for the duration of the day. Thank you.

We look forward to meeting you and leading you on your exploration of Healthcare.

~The Lakewood Hospital Shadowing Student Program Ambassadors
~Yvette Keaton, Shadowing Program Coordinator

LAKWOOD HOSPITAL Student Shadowing Program Guidelines

Lakewood Hospital is pleased to offer a career shadowing experience to high school students interested in a future career in healthcare. This career shadowing experience provides the student the privilege of spending time with a healthcare professional in their area of interest and experiencing what a real day on the job is like. This is an excellent opportunity for students to ask questions and obtain information about their career choice. Students interested in a shadowing experience at Lakewood Hospital are expected to read the Student Shadowing Program Guidelines.

PROGRAM REQUIREMENTS

- At Lakewood Hospital, we put our “Patient’s First” and value their privacy. Students selected for a shadowing experience will be required to read and sign a Confidentiality Statement. Privacy violations will not be tolerated and you will be immediately dismissed from the premises.
- The minimum age requirement for shadowing is 16 years old.
- Professional conduct is expected. You are a guest in the hospital. Display active listening skills and a positive attitude. Please arrive on time and be respectful and courteous to all hospital personnel and patients.
- You are expected to follow a professional dress code. Socks or hosiery must be worn. You must wear closed-toe shoes. No extreme hairstyles, makeup, jewelry/body piercings, or perfumes/lotions are permitted.
- Please limit the items you bring with you to what you can fit in your pockets. Purses, backpacks, or other bags should be left at home. Lakewood Hospital is not responsible for any lost or stolen personal items. Cell phones and other electronic devices should be turned off. No other electronic devices of any kind are permitted. No photography of any kind is permitted.
- Smoking is not permitted at any Cleveland Clinic or Cleveland Clinic Health System facility.
- No one is permitted in clinical areas without an ID badge.

ON THE DAY OF YOUR SHADOWING EXPERIENCE

- Park in the hospital parking garage. Bring your ticket in with you for validation.
- Be sure to bring completed paperwork including your signed Confidentiality Statement and authorization forms with you. You will NOT be permitted to shadow without the completed forms.
- You will meet with the Shadowing Program Coordinator in the Belle Avenue Lobby (main lobby). Here you will meet with your shadowing department’s Ambassador to be escorted to your location.
- Meal passes are provided by the hospital and will be distributed by your Ambassador at the time of your lunch break. There is a cafeteria if you would like to purchase food and beverages.

We hope you enjoy your time at Lakewood Hospital.



Itinerary
Northeast Ohio Nursing Initiative (NEONI)
High School Student Shadowing Program*
Wednesday, November 16, 2011

8:00a – 8:30a	Welcome & Overview <u>Belle Lobby</u> : Students meet in the lobby waiting area @ 8:00a. Area/unit ambassadors arrive at 8:15a for greetings & to pick up students.
8:30a – 12:00p	Shadowing Experience with Ambassadors ~ Nursing (4) ~ Physical/Occupational Therapy (1) ~ Pharmacy (1) ~ Respiratory Therapy (1) ~ Radiology (1) ~ Laboratory (1)
12:00p – 12:55p	Break for lunch (<i>meal tickets provided</i>)
1:00p – 1:30p	Radiology Tour (<i>all students</i>)
1:30p – 2:00p	Laboratory Tour (<i>all students</i>)
2:00p – 2:30p	Case Management Overview & Discussion Location: Vending Conference Room
2:30p – 2:45p	Wrap Up & Evaluations Location: Vending Conference Room
3:00p	Program complete (students released)

Problems? Contact Yvette Keaton, Shadowing Coordinator, at (216) 227-2527 or yvkeat@ccf.org.

"It is the supreme art of the teacher to awaken joy in creative expression and knowledge." ~Albert Einstein

*Itinerary subject to change.

CONSENT TO PARTICIPATE

I, the undersigned, hereby declare that I am voluntarily participating in a hospital activity. Therefore, I hereby release the Cleveland Clinic Health System – Western Region, its agents, servants, representatives and staff from and against any and all liability and responsibility for any injury, illness or sickness which may result from participation in the career observation, and do hereby further agree to indemnify and hold harmless the Cleveland Clinic Health System – Western Region, its agents, servants, representatives and staff from any and all liability in such regard. I verify that I carry my own medical health insurance to cover any care I may require.

I hereby verify that I am covered under my own medical insurance plan or that of my spouse or parent.

Participant's Signature

Date

Parent/Guardian Signature

Date

Parent signature required if participant is under the age of 18 years old.

DRIVING DIRECTIONS TO LAKEWOOD HOSPITAL 14519 DETROIT AVENUE, LAKEWOOD

From the East:

Merge onto I-90/OH-2 West toward downtown Cleveland. Continue past downtown Cleveland to exit 165A, Warren Road. Turn right onto Warren Road, going northward. Follow Warren Road north to the Detroit Avenue intersection (US-6 ALT). Turn right onto Detroit Avenue. Follow Detroit Avenue, eastward, to Belle Avenue. Turn right onto Belle Avenue. The South Parking Garage is on your right-hand side behind the Lakewood Hospital medical building.

From the West:

Merge onto I-90/OH-2 East toward downtown Cleveland. Get off the highway onto exit 165A, Warren Road/West 140th Street exit. Follow the South Marginal Drive bypass to Warren Road. Turn left onto Warren Road (at the second stoplight). Follow Warren Road north to the Detroit Avenue intersection (US-6 ALT). Turn right onto Detroit Avenue. Follow Detroit Avenue, eastward, to Belle Avenue. Turn right onto Belle Avenue. The South Parking Garage is on your right-hand side behind the Lakewood Hospital medical building.

From the South:

Merge onto the Innerbelt/Martin Luther King Jr. Fairway West/OH-59 West. Get onto I-77 North. Merge onto I-480 West via exit 156 toward Toledo. Merge onto the Jennings Freeway/OH-176 North via exit 17A towards Cleveland. Take the I-490 East exit on the left toward I-90 West/Toledo. Take exit 165A toward Warren Road. Turn right onto Warren Road, going northward. Follow Warren Road north to the Detroit Avenue intersection (US-6 ALT). Turn right onto Detroit Avenue. Follow Detroit Avenue, eastward, to Belle Avenue. Turn right onto Belle Avenue. The South Parking Garage is on your right-hand side behind the Lakewood Hospital medical building.